



***Get Real* Training of the Educator Cancellation Policy for Regional Trainings**

Cancellation by Individual Participant of Regional Training:

- If the participant **HAS NOT** yet logged into getrealeducation.org and/or the online course **AND** the in-person training is **MORE** than 10 business days away, a full refund will be given. Training-level access to getrealeducation.org will be removed.
- If the participant **HAS** logged into getrealeducation.org and/or the online course **AND** the in-person training is **MORE** than 10 business days away, a refund will be given less a \$100 administrative fee. Training-level access to getrealeducation.org will be removed.
- If the participant **HAS** logged into getrealeducation.org and/or the online course **AND** the in-person training is **LESS** than 10 business days away, no refund will be given. If desired, registration will be transferred to next available training, and training-level access to getrealeducation.org will be removed until the next training online course opens.
- If the participant **HAS NOT** completed the online course by the deadline, no refund will be given. If desired, registration will be transferred to next available training and training-level access to getrealeducation.org will be removed until the next training online course opens.

Cancellation by PPLM of a Regional Training:

- PPLM will make the decision to cancel three Fridays before the first day of the in-person training, based on under-subscription of the training (fewer than 10 people). All registrations and fees will be transferred to the next available training.
- If inclement weather or other acts of God precludes unsafe travel or training conditions necessitating the cancellation of training by PPLM, PPLM will reschedule; all registrations and fees will be transferred to the next available training.

PPLM reserves the right to make changes to this policy when needed.